

**Current address:** \_\_\_\_\_

**Tenant:** \_\_\_\_\_ **Phone #:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Tenant:** \_\_\_\_\_ **Phone #:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Tenant:** \_\_\_\_\_ **Phone #:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Tenant:** \_\_\_\_\_ **Phone #:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Date Vacating (MM/DD/YY):** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Animals in the unit?** (circle) Yes. No.

**Reason for Vacating:**

- |   |   |
|---|---|
| <input type="checkbox"/> Leaving the area.      | <input type="checkbox"/> Found a different rental property. |
| <input type="checkbox"/> Purchasing a home.     | <input type="checkbox"/> Problems with neighbor(s)/hood.    |
| <input type="checkbox"/> Rent is too expensive. | <input type="checkbox"/> Roommate(s) moving out.            |
| <input type="checkbox"/> Job transfer or loss.  | <input type="checkbox"/> Other (please explain below).      |

My lease is **current** and expires on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ . This is my required 60 day notice to vacate.

My lease is currently **month to month**. This is my required 30 day notice to vacate.

My lease is current and expires on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ , but I need to **break it**. I understand that I will owe a \$300 cost to re-rent fee, and will be responsible for the rent until either the expiration of my lease or the property is re-rented, whichever comes first.

Please send my **security deposit refund** to: \_\_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Tenant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_